

BOOTHBAY HARBOR
SELECTMEN'S MEETING MINUTES

April 27, 2026, 6:00 PM

In addition to these typed minutes, video recordings of all Selectmen's meetings can be viewed at BRCTV, and audio recordings at the Boothbay Harbor Town Office.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order at 6:00 PM. The Pledge of Allegiance was recited.

PRESENT

Michael Tomko – Chair

Ken Rayle – Vice Chair

Mark Gimbel

Alyssa Allen

Julia Latter – Town Manager

TOWN MANAGER ANNOUNCEMENTS

1. This Friday, May 1st, is the local election in the fire station from 8AM-6PM. The open Annual Town Meeting will take place in the fire station on May 2nd at 9AM.
2. Mooring renewals are due June 30th.
3. Julia sent the Board the Lincoln County Regional Planning Commission's Strategic Plan. Julia and the board discussed the best time to go over that in an upcoming meeting. Julia has meetings coming up with the Lincoln County Regional Planning Commission.
4. Union negotiations will begin on May 13th. Vice Chair Ken Rayle will be representing the board in the negotiations.
5. Julia asked the board if they would like to discuss setting up a workshop to go over way-finding and signage. The board decided to hold off until after the next meeting.
6. At the May 11th meeting, Julia will ask the board if they would like to do one meeting a month for Selectmen's meetings during this summer season.
7. Julia announced that the second meeting in May will be on Tuesday, May 26th due to Memorial Day occurring on that Monday.
8. The sidewalk project is going to be commencing this week with construction beginning at the Red Cup Coffee House.
9. Julia has put out the notification that the striping for the back parking lot of the town office will be finished tomorrow. Some of the paving projects that were announced over the past few weeks had to be paused due to weather. The paving company will be back to finish West and McClintock Street.
10. Chief Doug Snyder was proud to announce that the Police Department passed their accreditation audit with flying colors. Julia congratulates them on that accomplishment.
11. The Route 27 project is still on target to proceed in late summer and early fall this year.
12. The public works is working hard to finish their spring projects. A company is coming to help with the sweeping of the town roads as they do every year.
13. A new split rail fence has been installed at Barrett's Park. More rehabilitation projects are still being worked on by the public works.

DEPARTMENT REPORTS

No department reports.

SELECTMEN REPORTS

Chair, Michael Tomko: The LCRPC had their meeting at Bigelow. The renewing of strategic goals was discussed. Chair Tomko spoke of their willingness to help out with the CPC.

FINANCIAL REPORT

Town Manager, Julia Latter: The annual audit is still being worked on. Lien notices are being sent tomorrow. YTD tax collection is at 94.7%.

MINUTES

Motion to approve the minutes of April 13th, 2026 as presented; **approved 4-0.**

LICENSE APPROVALS

- a. Liquor License(s)
 - i. Iugavero, LLC., dba Wave's Restaurant, 43 Commercial Street, Beer, Wine & Spirits, renewal; **approved 4-0.**
- a. Special Amusement License(s)
 - i. Mero LLC., dba Coastal Prime 1901, 35 Atlantic Avenue, renewal; **approved 4-0.**
 - ii. Mes LLC., dba Harborside 1901, 12 Bridge Street, new; **approved 4-0.**
- a. Victualers License(s)
 - i. Mes LLC., dba Harborside 1901, 12 Bridge Street, Class H, new; **approved 4-0.**

NEW BUSINESS

- a. Wharves and Weirs Hearing, Mainelen LLC, 120 Commercial St, applicant proposes to extend a 9' x 54' finger pier to 9' x 100', extend a 6'6" x 54' finger pier to 8'6" x 50', add a piling and add one dolphin piling (x2), add two 8' x 50' floats, and add a 5' x 120' to the maintenance deck. **On-site was held at 3:30 p.m.**

Tim Forester, Consultant: Forester explained the replacing, improving and extending of most structures apart of the current pier. The benefit of some of these changes is better involvement with tides and larger vessels. The outer most piles will have flashing lights for safer navigation. **Chair Tomko and Vice Chair Rayle:** expressed some concerns over the closeness to the mooring field that is ahead of the location.

The board made a motion to approve the application with a condition that the flashing lights be added, no extensions be added and no boats moor at the end of the pier; **approved 4-0.**

OLD BUSINESS

- a. Comprehensive Plan Committee (CPC) Project Update

Chair, Mike Tomko: A meeting that was scheduled this past Thursday had to be postponed. The next meeting will be hybrid and will take place this Thursday the 30th 5-6:30 PM.

Town Manager, Julia Latter: VHB has put together a community survey which is accessible online through a QR code and a link. A flyer has been advertised for this.

PUBLIC FORUM

Vice Chair, Ken Rayle: Asked Town Manager Julia Latter about the Oak Street project. Julia answered that there is still some communication needed from other parties for any updates.

WARRANTS

Motion to approve warrants upon review; **approved 4-0.**

EXECUTIVE SESSION

Motion to enter Executive Session under MRS Title 1, Chapter 13, § 405 (6)(C), Discussion on Real Property at 6:44 P.M. **approved 4-0.**

Motion to come out of Executive Session under MRS Title 1, Chapter 13, § 405 (6)(C), Discussion on Real Property at 7:59 P.M. **approved 4-0.**

No decisions were made.

Board made a motion to entertain, and endorse the new fish pier draft leases for Atlantic Edge Lobster, LLC and Harbor Bait Inc., as presented; **approved 4-0.**

Motion to enter Executive Session under MRS Title 1, Chapter 13, § 405(6)(A), Personnel, at 7:01 PM; **approved 4-0.**

Motion to come out of Executive Session under MRS Title 1, Chapter 13, § 405(6)(A), Personnel at 8:25 PM; **approved 4-0.**

No decisions were made.

Board made a motion to accept with mixed emotions, Geoff Smith's resignation as Code Enforcement Officer, Licensed Plumbing Inspector, Health Officer and Administrative Assistant to the Assessor, effective May 8th, 2026; **approved 3-0.**

Mark Gimbel was absent at the time of the vote.

ADJOURNMENT

Motion to adjourn at 8:26 PM; **approved 4-0.**